

FY 2024 PBB Agency Accountability Timelines

DEADLINE OF SUBMISSION	SUBMISSIONS	VALIDATING AGENCY
31 January 2024	FY 2024 Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP non-CSE) Submit the agency's FY 2024 APP non-CSE using the prescribed template, in both PDF and Excel format, duly approved and signed by the Head of the Procuring Entity (HoPE) or their designated second-highest ranking official, including the corresponding Posting Certification to the Government Procurement Policy Board – Technical Support Office (GPPB-TSO) through email to app@gppb.gov.ph.	Government Procurement Policy Board – Technical Support Office (GPPB-TSO)
15 February 2024	Designation of the agency's Committee on Anti-Red Tape (CART) Publish the agency's CART Directory on the official website.	Anti-Red Tape Authority (ARTA)
31 March 2024	Results of the FY 2023 Annual Procurement Compliance and Performance Indicators (APCPI) Submit the results of the APCPI for FY 2023 Procurement Transactions, complete with the Annexes, in both PDF and Excel format to GPPB-TSO through email to apcpi@gppb.gov.ph.	GPPB-TSO
16 September 2024	FY 2025 APP-Common Use Supplies and Equipment (CSE) Submit the agency's FY 2025 APP-CSE exclusively through the PS-DBM Virtual Store under the Modernized PhilGEPS (MPhilGEPS) system. PS-DBM will not accept hard copies and submissions via email.	PS-DBM
31 January 2025	Certification of Early Procurement Activities for procurement projects in FY 2025 Submit the appropriate and duly notarized Early Procurement Activities Certification covering FY 2025 Procurement Projects through uploading in the Real-Time EPA Generating Information and Analytics (REGINA). Said Early Procurement Activities must have been conducted in FY 2024.	GPPB-TSO
31 January 2025	Compliance with the Freedom of Information (FOI) Program Submit the following (FOI) Program requirements to the PCO: 1. Updated People's FOI Manual; 2. Updated One-Page FOI Manual (English version); 3. One-page FOI Manual (translated into Filipino version); 4. Updated FOI Reports (a) Agency Information Inventory, (b) 2024 FOI Registry, and (c) 2024 FOI Summary Report; 5. Onboarding to the eFOI portal; and 6. Certification that the agency has no overdue pending FOI requests as of 31 December 2024.	Presidential Communications Office

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Last working day of April 2025	Implementation of the Harmonized Client Satisfaction Measurement (CSM) Submission of the annual Client Satisfaction Measurement Report (CSMR) following the requirements prescribed in ARTA MC No. 2022-05, as amended.	ARTA
Twenty (20) calendar days from the effectivity of the MC	Updating of the agency's Transparency Seal (TS) Update all information in the agency's TS webpage pursuant to Section 102 of the General Provisions of the FY 2024 General Appropriations Act. The TS webpage should be accessible by clicking the TS logo on the homepage.	DBM – Office of the Chief Information Officer (OCIO)
Twenty (20) calendar days from the effectivity of the MC	PhilGEPS posting requirements Update all procurement requirements for transactions above 1 million pesos from 1 January 2024 to 31 December 2024 in the PhilGEPS, and submit the agency's Self-Assessment Report via the Government Executive Information System.	Procurement Service (PS)-PhilGEPS
Twenty (20) calendar days from the effectivity of the MC	Sustained Compliance to Audit Findings Fully implement 30% of the prior years' audit recommendations as shown in the Report on the Status of Implementation of Prior Years' Recommendations. The objective is to improve the agency's internal control processes, enhance operational effectiveness, and eliminate, resolve, and remedy most, if not all, of the agency audit findings, by the end of FY 2024.	Commission on Audit (COA)
Twenty (20) calendar days from the effectivity of the MC	Posting of the Agency Review and Compliance Procedure (ARCP) and the Establishment of the Agency Review and Compliance Committee (RCC) for the Statement of Assets, Liabilities, and Net Worth (SALN) in the Agency Transparency Seal Agencies shall ensure the following: 1. Posting of the duly approved Agency Review and Compliance Procedure (ARCP) for the filing and submission of SALN in the agency's Transparency Seal; 2. Posting of the issuance, memorandum, or other relevant documentary reference establishing the Review and Compliance Committee (RCC) for SALN in the agency's Transparency Seal; and 3. Compliance of these postings with Transparency Seal requirements, including accessibility and timeliness within the prescribed period.	Civil Service Commission
Twenty (20) calendar days from the effectivity of the MC	Compliance with National Competition Policy (NCP)-related Requirements (for agencies listed in Annex 8.1) Submit the complete set of applicable National Competition Policy or NCP-related requirements to the Philippine Competition Commission (PCC).	Philippine Competition Commission

Directory of Validating Agencies	
Anti-Red Tape Authority <i>Compliance Monitoring and Evaluation Office</i> Email Address: compliance@arta.gov.ph / pbbvalidation@arta.gov.ph Phone Number: 12782 local 1031	Civil Service Commission <i>Office for Strategy Management</i> Email Address: osm@csc.gov.ph Phone Number: (02) 8932-0236 / 8932-3939
Commission on Audit <i>National Government Audit Sector</i> Email Address: ngasoac@coa.gov.ph Phone Numbers: (02) 8951-0445 local 5000 / 5017 / 5027 <i>Corporate Government Audit Sector</i> Email Address: cgasoac@coa.gov.ph Phone Number: (02) 8951-0459 local 7000 / 7013 <i>Local Government Audit Sector</i> Email Address: lgasoac@coa.gov.ph Phone Number: (02) 8951-0478 local 3100 / 3103 / 3111	DBM – Office of the Chief Information Officer Email Address: dbm-ocio@dbm.gov.ph Phone Number: (02) 8675-3300 local 2513 Government Procurement Policy Board – Technical Support Office (GPPB-TSO) Email Addresses: gppb@gppb.gov.ph / monitoring@gppb.gov.ph Phone Number: (02) 5322 6222 Philippine Competition Commission Email Address: ncp-pbb@phcc.gov.ph Phone Number: (02) 8771 9722 local 214 Procurement Service-DBM Email Address: rhumarang@ps-philgeps.gov.ph Mobile Numbers: 0962 825 5199 / 0918 295 4426
Presidential Communications Office Email Address: foi.pco@gmail.com Phone Numbers: (02) 8733-0790 / 8733-1206 / 8734-5611	Procurement Service-PhilGEPS Email Address: mjdacumos@ps-philgeps.gov.ph Phone Numbers: (02) 8290-6300 / 8290-6400 local 8024 / 8052
Commission on Higher Education <i>Office of Institutional Quality Assurance and Governance</i> Email Address: oiqag@ched.gov.ph Phone Number: (02) 8441-1254	

-Nothing follows-