





FY 2021 Performance-Based Bonus Scorecard

**DEPARTMENT OF JUSTICE -  
OFFICE OF THE SECRETARY**

<b>ELIGIBLE</b>  Eligible personnel of DOJ-OSEC are entitled to 48.75% of monthly basic salary	 <b>PERFORMANCE RESULTS</b>  Achieved 64.71% (11 out of 17) Congress-approved performance targets for FY 2021; deficiencies due to uncontrollable factors	 <b>PROCESS RESULTS</b>  Achieved ease of transaction in 68.75% (22 out of 32) of its frontline services	 <b>FINANCIAL RESULTS</b>  Achieved 98.39% Disbursement BUR	 <b>CITIZEN/CLIENT SATISFACTION RESULTS</b>  Achieved a 5 overall satisfaction rate; 64.80% resolution of #8888 complaints and 100% resolution of CCB complaints
<b>15</b> TOTAL SCORE	<b>2</b> SCORE	<b>5</b> SCORE	<b>5</b> SCORE	<b>3</b> SCORE
<b>75</b> TOTAL POINTS	<b>10</b> POINTS	<b>25</b> POINTS	<b>25</b> POINTS	<b>15</b> POINTS
Legend: 1 SCORE = 5 POINTS    2 SCORE = 10 POINTS    3 SCORE = 15 POINTS    4 SCORE = 20 POINTS    5 SCORE = 25 POINTS				

**Compliant in 10 out of 11 Agency Accountability Requirements**

Transparency Seal	PhilGEPS Posting	Updating of Citizen's Charter	Sustained Compliance to Audit Findings	Submission and review of SALN	Freedom of Information (FOI)
COMPLIANT	COMPLIANT	COMPLIANT	COMPLIANT	COMPLIANT	COMPLIANT
Submission of FY 2022 Annual Procurement Plan - Common Use Supplies and Equipment (APP-CSE)	Submission of FY 2021 Annual Procurement Plan - Non-Common Use Supplies and Equipment (APP-non CSE)	Posting of Indicative FY 2022 APP-non CSE	Submission of FY 2020 Agency Procurement Compliance and Performance Indicators (APCPI)	Undertaking of Early Procurement Activities covering 2022 Procurement Projects	
COMPLIANT	NON-COMPLIANT	COMPLIANT	COMPLIANT	COMPLIANT	

\*The unit/s most responsible (including its head) for the criteria stated in Section 3.0 of MC 2021-1 with a performance rating of below 4 will be isolated from the grant of the FY 2021 PBB.

\*\*The unit/s most responsible (including its head) for the non-compliance with the Agency Accountability Requirements provided in Section 5.0 of MC 2021-1 will be isolated from the grant of the FY 2021 PBB.

