

**GUIDELINE/MECHANICS IN RANKING OFFICES/DELIVERY UNITS
FOR THE GRANT OF FY 2020 PERFORMANCE-BASED BONUS (PBB)***

Department/Agency _____

(You should provide the guidelines and process in determining and evaluating the performance ranking of offices / delivery units within the department/agency.)

HR

Department Agency Head

Date:

*(All agencies shall cascade to their employees the procedures in ranking offices/delivery units.
This information shall be posted on the agency TS page on or before October 1, 2020.)*