

# TRANSPARENCY SEAL



December 9, 2016  
DBM-OCIO

## Good Governance Conditions and Certification

- ▶ CITIZEN'S CHARTER (CSC)
- ▶ PHILGEPS POSTING
- ▶ TRANSPARENCY SEAL (DBM-OCIO/SPIB)

**I. Agency's Mandate, Vision, Mission and List of Officials**

**II. Annual Financial Reports**

- a. **Far No. 1** (Statement of Appropriations, Allotments, Obligations, Disbursements and Balances) - (as of September 30, 2016)
- b. Summary Report on Disbursement - (as of September 30, 2016)
- c. **BAR No. 1** (Quarterly Physical Report of Operations/Physical Plan) - (as of September 30, 2016)
- d. **FAR No. 5** (Quarterly on Revenue and Other Receipts) -(as of September 30, 2016)
- e. **BED No. 1** (Financial Plan)

**III. DBM Approved Budgets and Targets (only for current year)**

- a. Appropriations/Budget 2016
- b. Targets/MFOs/GAA Targets

**IV. Projects, Programs and Activities, Beneficiaries, and Status of Implementation**

- a. Projects, Programs 2016
- b. Beneficiaries 2016
- c. Status of Implementation 2016

**V. Annual Procurement Plan 2016**

#### **VI. QMS ISO Certification**

*(to be discussed by DBM-SPIB)*

#### **VII. System of Ranking Delivery Units**

*(to be discussed by DBM-SPIB)*

## **Guidelines on Transparency Seal**

- ▶ All agencies should maintain a Transparency Seal page, accessible by clicking the TS logo on the homepage.
- ▶ The domain should be **.gov.ph**
- ▶ With the following required documents listed above.

## Guidelines on Transparency Seal

- ▶ New Page (Transparency Seal)
- ▶ XLS or PDF Format
- ▶ Automatically opens in a new tab for preview.  
No automatic downloading of files.
- ▶ Post the documents in the prescribed order  
(listed above)

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**THANK YOU!**