**ANNEX 7**

**Certification of Compliance with PhilGEPS Template**

(Agency Letterhead)

**CERTIFICATION OF COMPLIANCE**

**PhilGEPS Posting**

This is to certify that the **(name of agency),** for the period beginning **(start date, 2013)** up to **(end date, 2013)**, has posted the Invitations to Bid (ITB), Requests for Expression of Interest (REI), Requests for Quotation (RFQ), Notices of Award/Bid Results, the Actual Approved/Awarded Contracts and Notices to Proceed/Purchase Orders (P.O.s)for all the projects listed below at the Philippine Government Electronic Procurement System (PhilGEPS), to wit:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PHILGEPS Reference Number | Published Date of Invitation to Bid/REI/RFQ | Bid Notice Title | Published Date of the Notice of Award | Date of Posting of P.O./ Approved Contract and Notice to Proceed | "Bid Notice Status" | Remarks\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

\* eportances Obligation (SAOideild ed to them consideiring that we are ential Management Staff (PMS) \* Indicate current status of the ITB/REI/RFQ, i.e., “Failed”, ”Cancelled”, ”Ongoing Evaluation”, “Ongoing Post Qualification”, “for Signature of the HOPE/BAC”, etc.

This is to further certify that the list includes all projects procured by the **(name of agency)** as of **(date)**.

This certification is being issued to attest to the truth and accuracy of all the foregoing based on available records and information that can be verified with the PhilGEPS.

**IN WITNESS WHEREOF**, we have hereunto affixed our signatures on the \_\_\_\_ day of \_\_\_\_\_ 2013 at **(City/Municipality),** Philippines.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Chairman, BAC Head of the Procuring Entity**

**Guide in Accomplishing Certificate of Compliance**

(PhilGEPS Posting)

1. Agency can request from PhilGEPS a Report on Notices Posting by sending an email to

[eps@procurementservice.org](mailto:eps@procurementservice.org) copy furnished [rmclemente@.procurementservice.org](mailto:rmclemente@.procurementservice.org) and [ao25secretariat@dap.edu.ph](mailto:ao25secretariat@dap.edu.ph)

1. PhilGEPS will provide an electronic copy of the requested report with the following information.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PHILGEPS Reference Number | Published Date of Invitation to Bid/REI/RFQ | Bid Notice Title | Published Date of the Notice of Award | Date of Posting of P.O./Approved Contract and Notice to Proceed | "Bid Notice Status" | Remarks\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. Upon receipt of the report, the Agency needs to indicate in the "Remarks" column the status of each of the ITBs, REIs and RFQs with No Awards (i.e., “Failed”, “Cancelled”, “Ongoing Evaluation”, “Ongoing Post Qualification”, “For Signature of the HOPE/BAC”, etc.).
2. Agency should submit the Certification of Compliance with PhilGEPS Posting, including the accomplished Report on Notices Posting on or before November 30, 2013, duly signed by the BAC Chairman and Head of the Procuring Entity. Incomplete and unsigned submissions will not be acted upon.
3. Submission of the Certification should be in accordance with Sections 6.6, 6.7 and 9.4 of the under AO 25 IATF MC 2013-01.
4. The Certification submitted by the Agency will be the basis of PhilGEPS.