**ANNEX 6**

**Transparency Seal Certification Template**

(Agency Letterhead)

**CERTIFICATION OF COMPLIANCE**

**Transparency Seal Provision of the General Appropriations Act of (*Fiscal Year)***

This is to certify that the ***(name of the agency)*** has complied with the Transparency Seal Provision of the General Appropriations Act of 2013, 2012 and 2011by ***(agency),*** as the person in charge, whose signature appears below, have personally prepared, or have personally overseen the preparation of documents containing the following information pertinent to the ***(agency)*:**

1. Agency mandates, functions, contact information of its officials;
2. Statement of Allotment and Obligation for 2011, 2012 and 2013;
3. Approved budget for 2013 and MFO targets;
4. Major programs and projects classified according to the 5 Key Results Areas under E.O. No. 43, s. 2011;
5. Program/projects beneficiaries as identified in Special Provisions in the Agency Budget;
6. Status of implementation of major programs/projects; and
7. Annual procurement plan, name of suppliers/contractors/consultants

This Certification is being issued to attest to the truth and accuracy of all the information contained therein based on available records and information that can be verified with the **(agency).**

This is to further certify that the following documents and information are posted in the website of the ***(agency)*** with this Uniform Resource Locator (URL): ***(supply URL*),** under a single Transparency Seal icon, prominently located on the home page of the aforementioned website and that the same shall remain unchanged unless otherwise necessitated by circumstances, such as updates, clerical corrections, and similar causes.

1. Statement of Allotment, Obligation and Balances (SAOB)
2. Disbursement Report
3. Income
4. Physical Plan
5. Financial Report of Operation

**IN WITNESS WHEREOF**, we have hereunto affixed our signatures this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_ 2013 at *(****City/Municipality****),* Philippines.

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 **Name Agency/ Department Head**